



Board Meeting Minutes
Monthly Meeting
March 8th, 2021
Virtual Zoom Meeting
6:00 p.m.

The mission of Rocky Mount Prep is to educate, equip and empower each scholar to excel academically by providing equitable learning opportunities and collaborating with families and communities.

Board Members in Attendance:

Board Members Present

Keen Gravely
Jean Kitchin
Shelton Daniel
Charles Davis
Daniel Harwell
Mark Piatkowski

Board Members Absent

Administration Present

Dr. Chaunte Garrett
Brandon Evans
Shaneki Cauble
Glorious Crowder

Keen Gravely, Chairman, called the meeting to order at 6:14 p.m.

1. Board Spotlight

- a. Dr. Chaunte Garrett, Superintendent, spotlighted the 1st grade team for their efforts in providing opportunities for scholars to engage socially during the remote learning environment.
- b. Dr. Chaunte Garrett, spotlighted the 2nd grade team for planning and hosting the “Black History Month” program and museum.
- c. Dr. Chaunte Garrett, recognized the team who planned and hosted the virtual open house events held during the month of February.
- d. Dr. Chaunte Garrett, recognized Shakota Johnson for receiving the Exceptional Children Educator Award.

- e. Dr. Chaunte Garrett, recognized Nurse Carrie Spradley for her dedication and hard work during the COVID-19 pandemic.

2. Approval of Agenda

- a. Motion made by Jean Kitchin, seconded by Daniel Harwell, and unanimously approved.

3. Approval of Minutes

- a. Motion made by Jean Kitchin, seconded by Shelton Daniel, and unanimously approved.

4. Charter Success Report

- a. Cory Draughon with Charter Success Partners provided an update on the January 2021 financials.
- b. 50% of the year is complete as of January.
- c. Revenue
- d. Expenses are on pace at 58% with original budget. Surplus is beginning to build back up for local funding.
- e. Some categories have overages due to the COVID relief funds but was planned and approved.
- f. Cory Draughon provided an overview and report of the other items Charter Success Partners supports. Rocky Mount Prep has 106 days of cash on hand which is healthy.
- g. Planning process for fiscal year 2021-2022 is in the works.

5. Reopening Updates:

- a. Dr. Chaunte Garrett, Superintendent, provided an update on reopening. It was announced publicly to the student body that Rocky Mount Prep will remain in remote learning until after Spring Break with an expected return date set for April 19. Families were surveyed with roughly 53% of families desiring to return back to campus and 47% desiring to remain in virtual learning. These efforts were led by the Reopening Leadership Team and all teachers. Through the continued monitoring of local data, CDC guidelines, and feedback from families, the reopening decision was made.
- b. Dr. Chaunte Garrett, Superintendent, provided clarity around choosing to return under a 4 day model versus a 2 day cohort model.
- c. Jean Kitchin asked what percentage of staff would have the vaccine by the expected date of return. Dr. Garrett stated that Nurse Carrie Spradley is continuing to update the team on the number of staff who get vaccines. Carrie Spradley also stated that she expects at least a third of staff would be vaccinated.
- d. Dr. Glorious Crowder, Director of Human Resources, shared the revised “Work from Home” policy.
- e. Dr. Chaunte Garrett, Superintendent, provided information on mental health for staff during the pandemic.

- f. Motion made by Jean Kitchin to approve revised work from home policy, seconded by Shelton Daniel, and unanimously approved.

6. College & Career Academy

- a. Dr. Chaunte Garrett, Superintendent, provided an update on the College and Career Academy. Exterior signage is currently being developed.
- b. Dr. Garrett also shared the framework of the academy during grades K-5, 8-6, and 9-12.
- c. Keen Gravely asked that an article be submitted to the local newspaper around the College and Career Academy initiatives.

7. Summer School

- a. Dr. Chaunte Garrett, Superintendent, shared potential plans for Summer School.
- b. The State of North Carolina requires Summer School to be made available for at-risk scholars and for Rocky Mount Prep to use its own staff.
- c. In order to receive the designated state funding, Rocky Mount Prep will have to follow DPIs format and schedule.

8. 2021-2022 Academic Calendar

- a. Dr. Chaunte Garrett, Superintendent, shared the proposed academic calendar for 2021-2022. Proposed start date is August 9, 2021 and the proposed end date is May 27, 2022. Teacher workdays have been included before the start of school and after the end of school. Thanksgiving Break has been given an entire week. Spring Break is now set for the week of Good Friday versus the traditional method of being after Good Friday. This calendar was developed with a combination of staff and family feedback.
- b. Motion made to approve calendar with possibility of some slight changes by Shelton Daniel, seconded by Jean Kitchin, and unanimously approved

10. Closed Session

- a. Motion made by Jean Kitchin to enter closed session to discuss personnel matters and confer with the school's attorney, seconded by Shelton Daniel, and unanimously approved at 7:17 p.m.
- b. Amendment: Rocky Mount Prep has successfully concluded its participation in the Federal Paid Wages Program. Motion made by Jean Kitchin, seconded by Charles Davis and unanimously approved.

11. Adjournment

a. _____ made a motion to adjourn, seconded _____, and the motion was approved
unanimously at _____ p.m.