



**Board Meeting Minutes
Monthly Meeting
December 14th, 2020
Virtual Zoom Meeting
6:00 p.m.**

The mission of Rocky Mount Prep is to educate, equip and empower each scholar to excel academically by providing equitable learning opportunities and collaborating with families and communities.

Board Members in Attendance:

Board Members Present

Keen Gravely
Jean Kitchin
Shelton Daniel
Charles Davis
Daniel Harwell

Board Members Absent

Mark Piatkowski

Administration Present

Dr. Chaunte Garrett
Brandon Evans
Shaneki Cauble
Dr. Glorious Crowder

Keen Gravely, Chairman, called the meeting to order at 6:02 p.m.

1. Board Spotlight

- a. Dr. Garrett, Superintendent, recognized a group of teachers for their help in building and maintaining a solid foundation of learning during the COVID-19 pandemic. This group is known as the teacher leaders and were Ashley Cooper, Sandra Cooper, Virgie Davis, Sharon Douglas, Helen Gaines, Tristin Hunter, Shakota Johnson, Charlyne Richardson and Mayre Smith.
- b. Dr. Garrett also recognized Ashley Cooper for receiving the Fall 2020 Extraordinarily Exceptional Educator Award for her services with the Exceptional Children (EC) program.
- c. Keen Gravely praised the teacher leaders team for their hard work during this unique school year.

2. Approval of Agenda

- a. At the time of initiation ask, the board did not have a quorum to vote on the approval of the agenda.

- b. Daniel Harwell later logged on to the virtual meeting, creating a quorum. Keen Gravely asked for a motion to accept the agenda. Shelton Daniel made a motion, seconded by Jean Kitchin, and unanimously approved.

3. Approval of Minutes

- a. At the time of ask, the board did not have a quorum to vote on the approval of the minutes.

4. Charter Success Report

- a. Dr. Garrett, Superintendent, provided an update stating that herself, Shaneki Cauble, and CSP representatives met last Friday, December 11 to go over current financials. Financials are in great shape and the team is currently reviewing projects that the surplus can be used for. Programs such as AVID and Community in Schools are being reviewed.

5. ALP Program Overview:

- a. Kenya Grant, Director of Instruction (Secondary), provided an overview of the new Alternative Learning Program for Secondary scholars. The program is implemented for scholars who are at risk of failing due to attendance or struggles with online learning. The program provides one-on-one assistance after-hours virtually and is currently assisting seniors. The results of the new program are great with scholars completing work on time and participating better.
- b. Dr. Garrett, Superintendent, stated that the program is currently assisting seniors but she hopes to expand this upon returning back to campus. She also stated that she does not want the pandemic to be a cause for scholars not graduating.

6. Elementary School Updates

- a. Stephanie Horton, Director of Instruction (Elementary), provided an update on Elementary in the form of a visual presentation. She discussed the shifting and flexibility in class schedules due to the pandemic, additional training being provided to scholars, parents, and staff on instructional technology, the assistance of the teacher leaders in supporting all content areas, and the increase in participation with Community Circle and Virtual Lunch on Fridays.

7. Secondary School Updates

- a. Kenya Grant, Director of Instruction (Secondary), provided an update on Secondary in the form of a visual presentation. She discussed the revamping of the instructional model during the pandemic to a mix and match structure, increase in training for students, families, and staff on instructional technology, device and remote material distribution, flexible scheduling for students and staff, and college and career readiness programs.
- b. Keen Gravely asked for an overview of the new Clever software. Dr. Garrett, Superintendent, responded explaining that Clever is a Single Sign-On application that allows students to access all of their online programs and software using a single login and portal.

8. Reopening Plan Update

- a. Dr. Garrett, Superintendent, provided the board with an update on the current reopening plan. At the time, no direct changes have been made to the plan however the reopening team is meeting bi-weekly to discuss the impact of COVID and any changes that need to be made as a result.
- b. Dr. Garrett also provided data on the parent survey that was sent out in November. According to the survey, 36% of families felt it was safe to return to campus after the holiday break with 64% stating they did not feel comfortable returning.
- c. Dr. Garrett provided the board with next steps including continuing to monitor the local impact of COVID-19 and adjusting the plans as needed as well as maintaining a high level of communication with scholars, families, and staff.
- d. Charles Davis asked if the State of North Carolina had provided any specific information regarding vaccinations for teachers or students. Dr. Garrett responded stating that there was no communication other than the media at this time.
- e. Shelton Daniel asked if there was communication with surrounding counties regarding their plans to reopen or close. Dr. Garrett responded stating that she remains in constant contact with surrounding counties regarding their reopening decisions. She wishes to make the transition plan as least impactful on the scholars as possible.

9. End of Course Testing

- a. Dr. Garrett, Superintendent, provided the board with an update on End of Course (EOC) testing. She praised Dr. Glorious Crowder, Director of Human Resources & Testing Coordinator, for her amazing planning and coordination of testing.

10. Closed Session

- a. Shelton Daniel made a motion to move into closed session, seconded by Charles Davis, and unanimously approved at 6:55 p.m.

11. Adjournment

- a. _____ made a motion to adjourn, seconded _____, and the motion was approved unanimously at _____ p.m.