



**Board Meeting Minutes
Monthly Meeting
May 10th, 2021
Secondary Media Center
6:00 p.m.**

The mission of Rocky Mount Prep is to educate, equip and empower each scholar to excel academically by providing equitable learning opportunities and collaborating with families and communities.

Board Members in Attendance:

Board Members Present

Keen Gravely
Jean Kitchin
Daniel Harwell

Board Members Absent

Administration Present

Dr. Chaunte Garrett
Brandon Evans
Shaneki Cauble
Glorious Crowder

Keen Gravely, Chairman, called the meeting to order at 6:01 p.m.

1. Board Spotlight

- a. Dr. Chaunte Garrett, Superintendent, spotlighted the ALP team for their efforts in improving the school's graduation rate and attendance.
- b. Shaneki Cauble, Director of Operations spotlighted the Child Nutrition Team for their support and work during the return back to campus.

2. Approval of Agenda

- a. There is no quorum therefore agenda must be presented as information only.

3. Approval of Minutes

- a. There is no quorum therefore agenda must be presented as information only.

4. Charter Success Report

- a. Cory Draughon with Charter Success Partners provided an update on financials. As of the end of March 2021, revenue is at 75% utilization.
- b. Cory and Dr. Chaunte Garrett, Superintendent, have been meeting regularly to plan for the 2021-2022 fiscal year.
- c. Summer School funding has been budgeted in.
- d. Expenses are trending positively specifically in salary and benefits.

5. Accreditation:

- a. Dr. Chaunte Garrett, Superintendent, provided an update on the Cognia Accreditation. Rocky Mount Prep has received a 5 year accreditation from Cognia.
- b. A press release has been developed and will be distributed to various media outlets.
- c. Dr Garrett thanks the team of leaders, teachers, scholars, and community members for their part in the accreditation process.
- d. Dr. Garrett shared two findings from the accreditation process. The first was that all stakeholders are “all in” and devoted to the mission and vision of Rocky Mount Prep. The second was the need for a formal data collection and analysis processes throughout the entire organization.

6. Summer School

- a. Amber Brewer, Director of Curriculum and Talent Development, provided an update on Rocky Mount Prep’s Summer School program, “Jaguar Summer Camp”.
- b. Summer School was developed from a staff interest survey with over 25 staff showing interest. Next, several meetings were held to determine the goals for Summer Camp, scheduling, scholar invitations, operations, and budget.
- c. Summer School will consist of 95 hours of instruction focused on math, reading, SEL and enrichment.
- d. Target audience for Summer School is scholars who are the most academically vulnerable and struggling with attendance in rising 1st-11th grades.
- e. Invitations will go out during the week of May 17th with a family meeting planned as well.

7. Teacher Contract Updates

- a. Dr. Chaunte Garrett, Superintendent, provided an update on teacher contracts.

- b. Contracts will begin going out during the week of May 17th.
- c. Dr. Garrett informed the board that teachers will receive a teacher contract renewal bonus (or sign on bonus). This has been developed as an effort to recruit and retain teachers. The total bonus is \$1000 paid in the middle and at the end of the 2021-2022 school year.
- d. Teachers will also receive an automatic 1% employer 401K contribution.
- e. Daniel Harwell asked for clarification on the current teacher evaluation process and how it would affect the bonus. Dr. Garrett provided additional information on the current evaluation process, specifically during the COVID-19 pandemic.

8. Charter Agreement Amendment

- a. Dr. Chaunte Garrett, Superintendent, asked the board to amend the current charter agreement as it relates to making changes to school hours. She asked that the agreement be written so that the board is able to change school hours versus amending the charter agreement each time a change is needed.
- b. There is no quorum therefore the amendment was received as information only.

10. Closed Session

- a. Motion made by Jean Kitchin to enter closed session to discuss personnel matters, seconded by Daniel Harwell, and unanimously approved at 6:54 p.m.

11. Adjournment

- a. _____ made a motion to adjourn, seconded _____, and the motion was approved unanimously at _____ p.m.